

SCHOOL GARDEN COORDINATOR

Overall: The Garden Coordinator is the person with garden experience who creates, distributes materials, and teaches in the garden.

Responsibilities

- Acting, along with the School Garden Director, as an on-site naturalist by becoming familiar with the garden resources and developing relationships with students and staff that stimulate observation and involvement in the outdoor setting
- Planting and caring for a vegetable and natives species garden with students
- Maintaining a year-round garden with seasonal vegetables
- Participating in ongoing documentation of student projects through photographs, transcriptions of students' words, and bulletin boards
- Acting, along with the School Garden Director, as a liaison to the staff and parent garden committee
- Coordinating, along with the School Garden Director, occasional field trips and other off school-site activities
- Assisting with fundraising for the garden program
- Supervising, along with the School Garden Director, lunch time garden visits
- Mentoring, along with the School Garden Director, new school gardens in the area and attending larger school garden network meetings
- Preparing weekly email reports to the principal, parent association, and garden committee
- Required qualifications
 - Associate Degree
 - Previous experience working with children ages 5-11
 - Experience in growing vegetables and fruits
 - Flexible and creative approach to teaching
 - Ability to organize work and to function independently
 - Ability to work with students and staff from diverse cultural and linguistic backgrounds
 - Good writing skills and computer literacy

Hours and compensation: \$13.88/hour

How to apply: Please send a cover letter and resume by e-mail to Tami Haili, Principal, Haiku Elem. (mailto:mTami_marie_haili@notes.k12.hi.usailto:)