

**COMBINED
2018
ANNUAL REPORT
WITH THE 2017 ELECTION REPORT
AT THE
EIGHTH ANNUAL
HAWAI'I FARMERS UNION UNITED
AND
HAWAI'I FARMERS UNION FOUNDATION
CONVENTION
OKO'A FARMS
UPCOUNTRY MAUI
OCTOBER 27 & 28, 2018**

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ELECTION REPORT
2017 HAWAII FARMERS UNION UNITED CONVENTION
KAHUMANA ORGANIC FARM, WAI'ANAE, OAHU, HAWAII
October 7 & 8, 2017

The Hawaii Farmers Union United ("HFUU") held its annual 2017 Business Meeting and Convention on October 7 and 8, 2017 at Kahumanu Organic Farm, Wai'anae on Oahu Island, Hawai'i. Acting pursuant to appointment by the HFUU Board of Directors, I, Melissa Jenks-Olivit, served as the Chair of the Convention Nominations Committee together with members Eric Weinert, Jr. and Simon Russell. The Nominations Committee was responsible for the general oversight and conduct of the 2017 Convention Elections. This report documents the outcome those elections.

OCTOBER 7 BYLAWS AMENDMENT AND CHARTER APPROVAL

The Convention first convened pursuant to notice at about 2:30PM on October 7 to consider approval and adoption of the HFUU State Charter as previously approved by the National Farmers Union. A quorum was established in person and by Delegates attending the Convention.

By unanimous consent it was determined to add HFUU Resolution 04-2017 to the agenda, **"AMENDING HFUU BYLAWS TO ADD DIRECTORS AND FOR RELATED PURPOSES"** as follows:

[D]elete the number "(15)" in Section 5.1 B and amend Section 5.1 A of the HFUU Bylaws to increase the maximum number of HFUU Board Members from 15 to 19 and to permit the HFUU Board to add more members by a majority vote of the then sitting Directors as written below. Underlining indicates added language. Capitals in [BRACKETS] indicates deletions.

5.1 Board of Directors and Officers, Numbers, Qualifications, and Meetings A. Number. The HFUF Board of Directors ("Board") shall be composed of at least three (3) and up to [FIFTEEN (15)] nineteen (19), at least one (1) Member from Chapters within each of the four counties, Hawai'i, Maui, Oahu, and Kauai, plus the President of Vice President and up to [NINE (9)] thirteen (13) additional Director positions from Chapters authorized at the island, county or other geographic locality at the discretion of the Board of Directors to achieve geographic representation, provide necessary skills or other legitimate purposes. The Board may expand the maximum number of allowed Board members by the affirmative vote of a majority of all of its then sitting Directors.

THE CONVENTION APPROVED THE BYLAW AMENDMENT BY UNANIMOUS CONSENT.

THE CONVENTION NEXT TOOK UP ADOPTION OF THE HAWAII FARMERS UNION NATIONAL FARMERS UNION ("NFU") CHARTER.

National Farmers Union, President, Roger Johnson, and Vice-President and Legal Counsel, David Velde, described the NFU Charter Process and the steps required to obtain the NFU Board's approval of Hawaii for Chartered status. It was then announced that NFU's Board of Directors determined that it is in the best interest of the organization to grant a charter to Hawaii. To do so, HFUU had to demonstrate significant membership growth, clear governance through a set of policies and procedures, and a pathway to financial stability and meaningful and transparency in recording of finances.

HFUU THEN CONVENED ITSELF AS A CHARTERING CONVENTION, AND ACTING BY UNANIMOUS CONSENT, THE CHARTERING CONVENTION VOTED TO ADOPT THE NFU CHARTER ESTABLISHING HAWAII AS A STATE DIVISION OF THE NATIONAL FARMERS UNION

OCTOBER 8, ELECTION OF VICE PRESIDENT

The Convention reconvened on October 8 to adopt policies and elect a Vice-President. Don Heacox (Kauai) and Kyle Studer (Ka'u) were nominated for the office of Vice-President to serve a term of two years. A quorum was present in person and by delegates. Without objection, the Convention waived voting by delegates. Those present in person who chose to vote then cast ballots for the office of HFUU Vice-President. Kyle Studer received 28 votes and Don Heacox 20. Kyle Studer was declared elected as HFUU Vice-President.

Respectfully Submitted
HAWAII FARMERS UNION UNITED



Melissa Jenks-Olivit
Nominations Committee, Chair.

State Homepage (<https://hfuuhi.org/>)

f (<https://www.facebook.com/Hawaii-Farmers-Union-United-140800712618950/>)

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(<https://www.youtube.com/channel/UCRUyRqx1CiBUFHRehXJCdkw>)

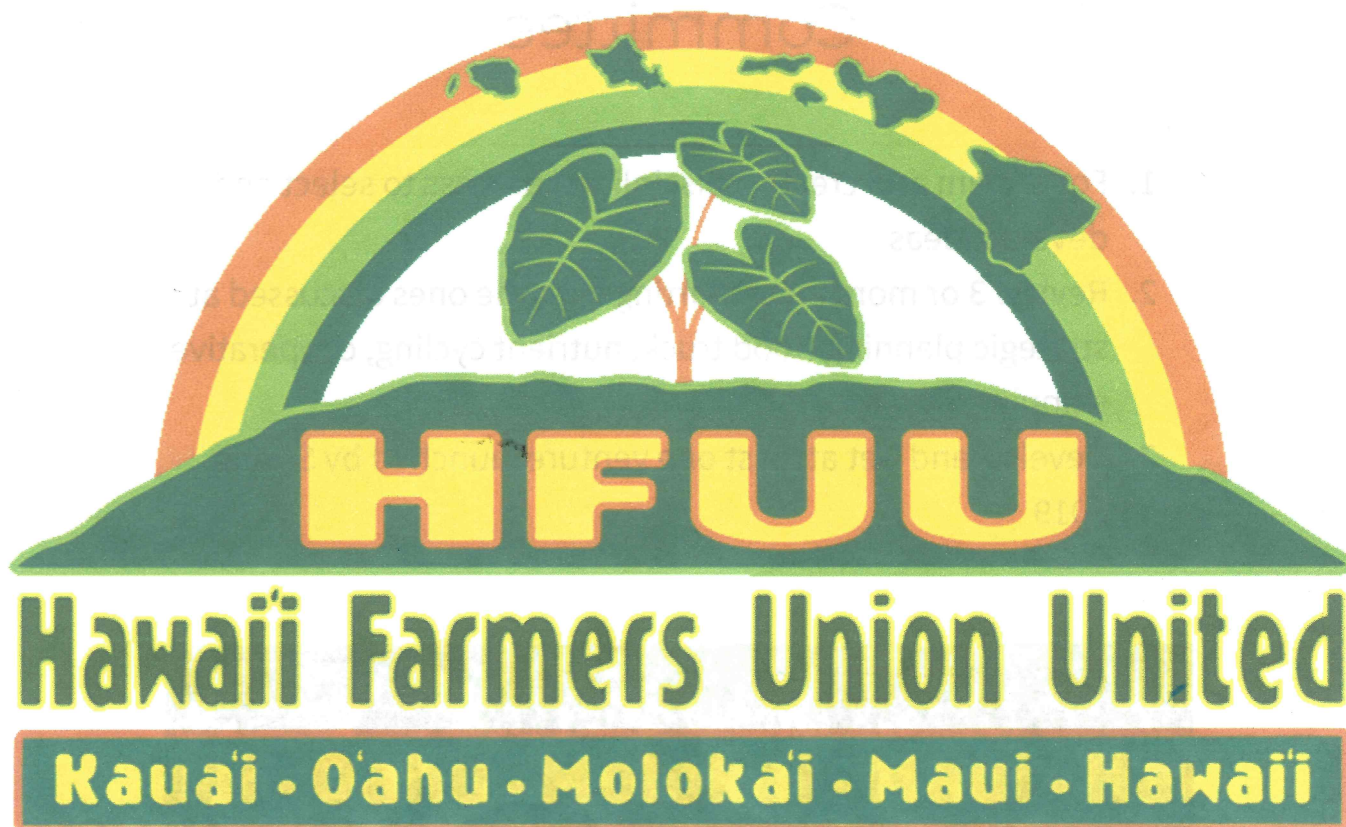
@ (<https://www.instagram.com/hfuofficial/>)

(mailto:hfuuhfuu@hfuuhi.org)



(<https://hfuuhi.org/>)

2018-2019 Strategy



HFUU 2018-2019 Strategy

Goals for 2019

1. Start an HFUU **Venture Committee** to generate revenue
2. Upgrade our internal processes or **Organizational Capacity** using KS Analysis
3. Create and make accessible an **Operating Protocols** for chapters and state
4. Develop a strong **Legislative Team**
5. Improve **Member Engagement** and participation

Next Actions for Venture Committee

1. Form team and create a disciplined process to select and develop ideas
2. Review 3 or more ideas starting with the ones discussed at strategic planning (food truck, nutrient cycling, cooperative shipping/purchasing)
3. Develop and Get at least one venture launched by Spring 2019



Next Action Items Around Organizational Capacity (Executive Board)

1. **Reach Beyond Our Existing Circle** of Friends and Members.
2. Get committees working in conjunction with an explicit **leadership development** program.
3. Create a Fundraising and **Resource Development Plan**



Next Actions Around Creating an Operations Manual

1. Work with team to solidify and prioritize areas identified during strategic planning. Research models, gather existing materials.
2. Agree on first draft assignments for specific components.
3. Refine and start rolling out first versions of components as developed.



Next Actions in Creating A Strong Legislative Team

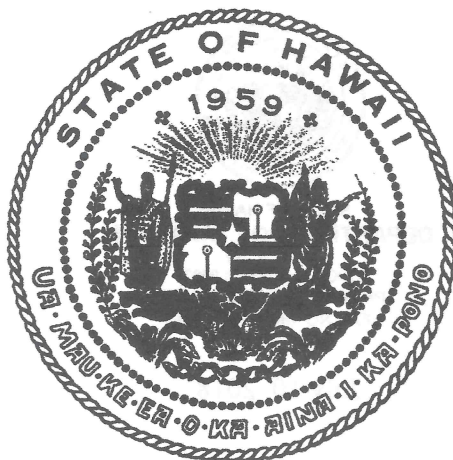
Currently in development.

Next Actions toward Improving Membership Engagement and Participation

Currently in development.

Third-Party Oversight

Hawai'i Farmers Union United, established in 2010, is a chartered chapter in good standing under the guideline of the National Farmers Union, est. 1902. HFUU is currently the fastest growing chapter in the U.S. and received chartered status in October, 2017.



DEPARTMENT OF TAXATION

**REGISTRATION CERTIFICATE FOR PERSONS GRANTED
EXEMPTION FROM GENERAL EXCISE TAXES UNDER
SECTION 237-23, HAWAII REVISED STATUTES**

DATE ISSUED: July 10, 2018

EFFECTIVE DATE: May 15, 2013

HAWAII TAX I.D. No.: GE-105-184-4608-01

HAWAII FARMERS UNION UNITED

This certificate is permanent evidence of your registration under section 237-23, Hawaii Revised Statutes.

If there is a material change in the facts as set forth in your application for exemption, you must notify the Department of Taxation in writing so we can consider the effect of the change on your exempt status. Also, you must notify the Department of Taxation in writing of all changes in your name or address, and of cancellation of your registration.

The exemption has been granted as of the effective date shown above. If your organization received certain types of income prior to this date, it may be subject to the general excise tax.

The exemption does not apply to any general excise tax (which includes the county surcharge) visibly passed on to the organization on any purchases made by the organization. Also, you must obtain a general excise license and pay the taxes owing from the conduct of any fundraising activities. For example, sales of sweet bread and chicken, and tickets for car washes and carnivals would be taxable.

LINDA CHU TAKAYAMA
DIRECTOR OF TAXATION



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **HAWAII FARMERS UNION UNITED**

Issue Date: **10/23/2018**

Status: **Compliant**

Hawaii Tax#: 27231739-01
New Hawaii Tax#: GE105184460801
FEIN/SSN#: XX-XXX4372
UI#: XXXXXX7690
DCCA FILE#: 230151

Status of Compliance for this Vendor on Issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service (Compliant for Gov. Contract)	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Hawaii Farmers Union United

Profit and Loss

January - September, 2018

	Total
Income	
47003 HFUU Educational Programs	5,000.00
48100 CONVENTION INCOME	
48110 Convention Tickets	4,690.00
Total 48100 CONVENTION INCOME	\$ 4,690.00
48300 DONATIONS	5,309.25
48310 Convention Sponsorships	26,100.00
Total 48300 DONATIONS	\$ 31,409.25
48500 Fundraising Revenues	1,219.00
48510 Merchandise and Logowear	20.00
Total 48500 Fundraising Revenues	\$ 1,239.00
48600 GRANTS	
48630 NFU Organizational Grant	32,730.83
48650 Private Grants	25,050.00
48651 Fed Land Grant	-50.00
Total 48650 Private Grants	\$ 25,000.00
Total 48600 GRANTS	\$ 57,730.83
48800 MEMBERSHIP DUES	23,850.00
48801 Chapter Share	8,718.51
48803 State	-8,718.51
Total 48800 MEMBERSHIP DUES	\$ 23,850.00
49200 Sales of Product Income	4,554.00
49210 Paypal KNF Amendments	-12.66
Total 49200 Sales of Product Income	\$ 4,541.34
KNF Amendments	405.00
Total Income	\$ 128,865.42
Cost of Goods Sold	
50000 DIRECT EXPENSES	
51100 LOGO WEAR	3,424.57
Total 50000 DIRECT EXPENSES	\$ 3,424.57
Total Cost of Goods Sold	\$ 3,424.57
Gross Profit	\$ 125,440.85
Expenses	
51400 Membership Meeting Expenses	3,582.64
60200 Bank Fees	
60210 Paypal	140.96
60211 Paypal Donations	20.36
60212 PayPal Memberships	583.40
Total 60210 Paypal	\$ 744.72
Total 60200 Bank Fees	\$ 744.72
61100 CONTRACT SERVICE	
61120 Communications/Outreach	277.72
61160 Technical Assistance/Consultants	5,664.92

Total 61100 CONTRACT SERVICE	\$	5,942.64
65000 OPERATIONS		49.96
65010 Books, Subscriptions, Reference		409.48
65020 Postage, Mailing Service		636.10
65030 Printing and Copying		1,762.55
65040 Office expense		74.48
65060 Database / Email / Website Fees		3,605.66
Total 65000 OPERATIONS	\$	6,538.23
65100 Insurance		
65110 Workers Compensation		665.00
65115 Temporary Disability		156.00
65120 Insurance - Liability, D and O		2,863.00
Total 65100 Insurance	\$	3,684.00
66000 PAYROLL EXPENSES		605.28
66100 Salary & Wages		20,996.96
66200 Payroll Taxes		940.41
Taxes		4,411.67
Wages		46,160.00
Total 66000 PAYROLL EXPENSES	\$	73,114.32
68300 Travel & Lodging		1,765.87
68301 Dining		126.24
68310 Conference, Convention, Meeting		5,039.49
68320 Transportation		2,684.70
68350 Meals While Traveling		2,877.91
68360 Meeting Expenses		2,787.94
Total 68300 Travel & Lodging	\$	15,282.15
91110 Community Involvement		2,500.00
91111 Charitable Contributions		1,000.00
Total 91110 Community Involvement	\$	3,500.00
91132 NFU Dues Share Allocation		6,886.00
91400 Convention Expense		3,457.74
92501 KNF		1,759.32
94200 Facilities & Equipment, Rental & Maintenance		645.00
99000 Uncategorized Expense		542.00
Fundraising Expenses		6,122.79
Total Expenses	\$	131,801.55
Net Operating Income	-\$	6,360.70
Net Income	-\$	6,360.70

Wednesday, Oct 24, 2018 12:31:47 PM GMT-7 - Cash Basis



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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Vendor Name: **HAWAII FARMERS UNION FOUNDATION**

Issue Date: **10/23/2018**

Status: **Compliant**

Hawaii Tax#: 99214537-01
New Hawaii Tax#: GE015983616001
FEIN/SSN#: XX-XXX3259
UI#: XXXXXX7846
DCCA FILE#: 255315

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
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Hawaii Farmers Union Foundation

Statement of Activity

January - September, 2018

	<u>Total</u>
Revenue	
48300 Donations	61,449.06
48650 Grants	272,899.82
Total Revenue	\$ 334,348.88
Gross Profit	\$ 334,348.88
Expenditures	
60200 Bank Fees	13.00
60211 Paypal Fees	2.48
Total 60200 Bank Fees	\$ 15.48
61095 HFUU Educational Grants	8,900.00
61100 Contract services	5,681.75
61160 Technical services	42,417.78
61165 Tuition	20,450.00
61175 Coordination	28,625.87
61192 Media	900.00
61195 Mentor	3,659.19
61205 Tests	512.00
61210 Workshop	150.00
Total 61100 Contract services	\$ 102,396.59
62140 Legal & Professional Fees	1,977.78
63000 Supplies & Materials	30,527.65
65010 Equipment Purchases and Rentals	5,220.56
65035 Meetings and Workshops	1,634.39
65040 Office Expenses	116.08
65060 Database / Email / Website Fees	26.43
65065 Dues & Subscriptions	574.57
65100 Insurance	
65115 Temporary Disability	463.52
Total 65100 Insurance	\$ 463.52
66000 Payroll Expenses	
66100 Wages	56,681.08
66200 Payroll Taxes	7,338.25
Taxes	172.00
Total 66000 Payroll Expenses	\$ 64,191.33
68300 Travel and Lodging	442.41
68310 Conferences, Convention, Meetings	110.39
68320 Transportation	3,753.92
68350 Meals While Travelling	154.81
Total 68300 Travel and Lodging	\$ 4,461.53
69100 Scholarship	22,160.00
94000 Facilities and Equipment	
94200 Repair & Maintenance	530.99
Total 94000 Facilities and Equipment	\$ 530.99

99000 Uncategorized Expenditure

Kauai Flood Donations

Total Expenditures

Net Operating Revenue

Net Revenue

1,300.00

25,111.88

\$ 269,608.78

\$ 64,740.10

\$ 64,740.10

Wednesday, Oct 24, 2018 01:41:52 AM GMT-7 - Cash Basis

HFUF Grants Summary – Updated October 2018

HFUF Active Grants

Name	Donor	Amount	Performance Period	Description	Reporting	Notes
Food Safety Collaborative	NFU	\$23,952	1/5/2017-8/31/2017 Extended to 9/30/2017 Extended to 9/31/2018	Food safety training	Quarterly	Closing
Food Safety Collaborative Year 2018	NFU	\$25k	10/1/2017 to 9/30/2018 Extension to 3/31/2019	Food safety training	Quarterly	Cost reimbursement. Bryna Storch leading efforts now.
Specialty Crop - Open Tatura	SCBGP	\$19,000	5/1/2017 to 4/30/2019	Demonstration and promotion of Open Tatura trellis	Semi annual Final Report	Semi annual report submitted – Kauai trellis planned in collaboration with Peter and HTFG in September
GIA - Food Hub Support	Grant in Aid – Hawaii Leg	\$92,000	12 months	Support Wai'anae and Waimanalo Chapter having a refrigerated truck and a full time employee to operate it.	30 days after payment	Contract approved. Need contract with Saleh approved and MOU with Kahumana
Food Safety Rat Lung Worm	Hawaii Community Foundation	\$30,000	6 months, performance period ends 5/11/18, report due 6/11/18. Extended an additional six months to 12/11/2018	One coordinator to work in Hana to address Rat Lung Worm issues	Final Report due December 11, 2018	Extended
Ku'ia Agricultural Center	Kamehameha Schools	\$236,000 per year for 2018 and 2019	12 months for 2018 7/1/2017 to 6/30/2018 12 months for 2019 7/1/2018 to 6/30/2019	Develop Ag Center, Cultural Practices, Recreate Kings Ulu Forest, FAM	Final report July 2018 submitted.	Need to recruit more Hawaiians for the FAM program and create a site-based curriculum for site.
FAM Mentors	Atherton	\$20k	12 months	Mentor support to FAM		New program started July 1, 2018 On-track
Fidelity Charities	Jeremy Safron	\$13,000	12 months	Unrestricted	None	2018 Educational Workshops
FAM 2018	County of Maui	\$70,000	12 months	Beginning Farming Training	Quarterly	On track

Emergency Response Kauai Floods	HDOA	\$99k	12 months	Flood recovery & Farmer support	Semi-annual	Started – Sent first invoice.
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Closing/Closed Grants

FAM – Mentor Support	Atherton Grant	\$25,000	6/14/2016 to 6/13/2017	Support to Mentors in FAM	Report submitted - closed
Flexible	Frost Family Grant	\$10,000	5/3/2016 to 5/4/2017	Flexible – Farmer training	Final report due June 30 - Closed
Ku'ia Agricultural Center Phase 1	Kamehameha Schools	\$147,500	1/1/2017 to 6/30/2017	Develop Ag Center, Cultural Practices, Recreate Kings Ulu Forest, FAM	Report submitted - Closed
KNF Pilot Project	HDOA	\$99,839	6/15/2016 to 9/14/2017	KNF Trials 4 KNF workshops Business Plan	Closed
FAM Program	Co of Maui	\$75,000	October 1 2016 to September 30 2017	Training for 15 FAM Apprentices	Closed
Namaste Funds	Namaste Funds	\$1,000 received		For Communications	For communications related to educational convention activities – Transferred to HFUU - Closed
John Wilson Memorial Foundation	John Wilson Memorial FND	\$1,000	12 months	Unrestricted	Vince to send thank you letter
Mary Spirada	Mary Spirada	\$1,000	12 months	Unrestricted	Check to HFUU for educational activities

Grants in Development

Atherton Foundation	Submitted 10/1/2018	Mentors for FAM	\$50,430
County of Maui	Submitted 9/21/2018	FAM 2018-2019	\$115,000